



FARMERS MARKET ASSOCIATION BOARD REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Thursday, March 25, 2021 at 10:00 AM

MINUTES

VIDEOCONFERENCE MEETING

This meeting will be held via videoconference and the public is encouraged and welcome to participate. Public comment may be given during the videoconference by joining the meeting using the information below. Public comment for this meeting may also be submitted to the City Secretary at acunningham@cityofdrippingsprings.com, no later than 9:00 a.m., the day of the meeting.

The Farmers Market Association Board respectfully requests that all microphones and webcams be disabled unless you are a member of the Board. City staff, consultants and presenters please enable your microphone and webcam when presenting to the Board.

Join Zoom Meeting

<https://us02web.zoom.us/j/87367840217?pwd=b3h2NlJBTzNoRnF0MkpXZlUvMINzdz09>

Meeting ID: 873 6784 0217

Passcode: 796190

Dial Toll Free:

888 475 4499 US Toll-free

877 853 5257 US Toll-free

Find your local number: <https://us02web.zoom.us/u/kuYXZkUKC>

Join by Skype for Business: <https://us02web.zoom.us/skype/87367840217>

CALL TO ORDER AND ROLL CALL

Board Members

Gouri Johannsen, Chair

Marianne Simmons, Vice Chair

Teresa Strube, Secretary

David Vincent

Nikki Dahlin

Claudia Oney

Janet Musgrove

Staff, Consultants & Appointed/Elected Officials

Parks & Community Services Director Kelly Schmidt

City Attorney Laura Mueller
Finance Director Shawn Cox
Mayor Pro Tem Taline Manassian

With a quorum of the Board present, Chair Johannsen called the meeting to order at 10:04 a.m.

Via unanimous consent, the Board adjourned into Executive Session under Texas Government Code Section 551.071, Consultation with City Attorney and regarding Executive Session Agenda Item 15.

The Board met in Executive Session from 10:09 – 10:25 a.m. No vote or action was taken during Executive Session.

Chair Johannsen returned the meeting to Open Session at 10:25 a.m.

PRESENTATION OF CITIZENS

A member of the public who desires to address the Board regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Board's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Board. It is the request of the Board that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens for the City Secretary. By law no action may be taken during Presentation of Citizens.

No one spoke during Presentation of Citizens.

MINUTES

- 1. Discuss and consider approval of the February 25, 2021 Farmers Market Association Board regular meeting minutes.**

A motion was made by Board Member Dahlin to approve the February 25, 2021 Farmers Market Association Board regular meeting minutes. Board Member Musgrove seconded the motion which carried unanimously 7 to 0.

REPORTS

- 2. Parks & Community Services Director General Update**

Kelly Schmidt presented the report and spoke regarding the Farmers Market representation in the Parks Department brochure. Maggie Peterson reported that last month's markets were successful with a full vendor list and packed customer base.

The April meeting will feature a combined monthly report for February and March.

- 3. Farmers Market February 2021 Financial Report**
Report is on file and available for review upon request.

MARKETING AND PUBLIC RELATIONS

4. Discuss and consider possible action regarding the 2021 Farmers Market Vendor social.

The Board discussed the annual social event and the implications of COVID restrictions.

No action was taken on this item.

MARKET VENUE

5. Discuss and consider approval of a Farmers Market Vendor Application for Dogs Love It. Applicant: Lisa Gay

- a) Presentation*
- b) Staff Report*
- c) Vendor Application*

A motion was made by Board Member Musgrove to approve the Farmers Market Vendor Application for Dogs Love It. Commissioner Dahlin seconded the motion which carried unanimously 7 to 0.

6. Discuss and consider approval of a Farmers Market Vendor Application for Dripping in Petals. Applicant: Jaiden Aeilts

- a) Presentation*
- b) Staff Report*
- c) Vendor Application*

A motion was made by Vice Chair Simmons to approve the Farmers Market Vendor Application for Dripping in Petals. Board Member Vincent seconded the motion which carried unanimously 7 to 0.

7. Discuss and consider approval of a Farmers Market Vendor Application for Tejas Hemp. Applicant: Aaron Owens

- a) Presentation*
- b) Staff Report*
- c) Vendor Application*

A motion was made by Board Member Musgrove to approve the Farmers Market Vendor Application for Tejas Hemp. Board Member Vincent seconded the motion which carried unanimously 7 to 0.

8. Discuss and consider approval of a Farmers Market Vendor Application for Rolling Stone Ranch + Studio. Applicant: Melissa Margolies

- a) Presentation*
- b) Staff Report*
- c) Vendor Application*

A motion was made by Board Member Musgrove to approve the Farmers Market Vendor Application for Rolling Stone Ranch + Studio with the condition that the applicant submit the Sales Tax Permit. Secretary Strube seconded the motion which carried unanimously 7 to 0.

9. Discuss and consider approval of a Farmers Market Vendor application for Jake and Blue's Raw Dog Food. *Applicant: Ray Rangel*

- a) Presentation*
- b) Staff Report*
- c) Vendor Application*

Via unanimous consent the Farmers Market Vendor application for Jake and Blue's Raw Dog Food was denied as it does not meet the requirements for Farmers Market Vendors and is incomplete.

10. Discuss and consider approval of a Farmers Market Vendor Application for 4 Beans LLC. *Applicants: Sara Davila and Isabel Mendez*

- a) Presentation*
- b) Staff Report*
- c) Vendor Application*

No action was taken on this item, this application was approved at the February Farmers Market Association Board meeting.

SPONSORSHIPS AND GRANTS SUBCOMMITTEE

11. Discuss and consider possible action regarding promotion of the Friends of the Dripping Springs Farmers Market.

The Board discussed final edits and changes shall be emailed to Kelly Schmidt.

No action was taken on this item.

RULES AND REGULATIONS SUBCOMMITTEE

12. Discuss and consider possible action regarding booth tent rules.

This item was tabled to the April Farmers Market Association Board regular meeting.

- a) Canopy Restrictions*
- b) Pole Weight Requirements*

OTHER BUSINESS

13. Discuss and consider possible action regarding the Farmers Market Fiscal Year 2021-2022 Budget request.

Chair Johannsen and Shawn Cox discussed and reviewed the budget process.

No action was taken on this item.

14. Update and discussion regarding the Market Manager position.

Kelly Schmidt presented the update. The City has received a positive response to the posted position and is receiving applications mostly from Austin.

EXECUTIVE SESSION

The Farmers Market Association Board for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Farmers Market Association Board for the City of Drippings Springs may act upon any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

15. Consultation with City Attorney regarding legal issues related to Farmers Market Positions. 551.071, Consultation with City Attorney

The Board met in Executive Session earlier in the agenda.

UPCOMING MEETINGS

Farmers Market Board Meetings

April 15, 2021 at 10:00 a.m.

May 20, 2021 at 10:00 a.m.

June 17, 2021 at 10:00 a.m.

City Council Meetings

April 13, 2020 at 6:00 p.m.

April 20, 2020 at 6:00 p.m.

ADJOURN

A motion was made by Board Member Dahlin to adjourn the meeting. Board Member Musgrove seconded the motion which carried unanimously 7 to 0.

This regular meeting adjourned at 12:25 p.m.

Teresa Strube

Teresa Strube, Secretary
Farmers Market Association Board